

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: Solid Waste Management

AGENDA DATE: 11/30/04

CONTACT PERSON/PHONE: Solid Waste Management, Ellen Smyth, (915) 621-6702

DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE: Staffing Table Change Request for Environmental Engineering Tech. I.

BACKGROUND / DISCUSSION:

Position is necessary to do in house environmental monitoring. The cost of contract consultants for environmental monitoring is prohibitive.

PRIOR COUNCIL ACTION:

No

AMOUNT AND SOURCE OF FUNDING:

Funds are available under account number 34010280-40403-34000

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*******REQUIRED AUTHORIZATION*******

LEGAL: (if required) _____

FINANCE: (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: _

CITY OF EL PASO
STAFFING TABLE CHANGE REQUESTDate sent to City Council: CSC 12/7/04INITIALS 2005-22

Date sent to Human Resources:

DEPARTMENT NAME: Solid Waste Management	(1) HR DEPARTMENT ID 34	(2) ATTACHED DOCUMENTATION <input checked="" type="checkbox"/> Description of Duties <input type="checkbox"/> Organization Chart	REQUESTED EFFECTIVE DATE: ASAP
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A=add

D=delete (3)

(4)

(5)

(6)

ACTIONS

(7)

*R/T/C = Regular, Temporary, Contract.

*-Position Type *L/U = Classified, Unclassified

A/D	# OF POS	Max Head Count	Business Unit	ACCOUNT DESCRIPTION and ACCOUNT CODE Fin. Dept. ID-Fund-Fin. Loc. Proj. or Grnt. (00000000-00000-00000PorG0000)	Position Number(s)	JOB CODE	JOB CLASS TITLE	PLAN GRADE	R/T/C	L/U
A	1	1	COFEP	34010280-40403-34000		9720	Env. Engineering Technician I	GS 24	R	L
			COFEP							
			COFEP							
			COFEP							
			COFEP							
			COFEP							
			COFEP							
			COFEP							

(8) Purpose: ☐ Streamline ☐ Expanded Program ☐ New Program ☐ New Facility ☐ Other (Explain)(9) STATEMENT OF NEED / CONSEQUENCES OF NOT APPROVING ACTION(S): The cost of contract consultants for env. monitoring is prohibitive. Solid Waste will do it in house. NOV 18 '04 PM 4:14

ANTICIPATED IMPACT ON:

(10) DEPARTMENT ORGANIZATION/OPERATIONS	(11) DEPARTMENT BUDGET
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(12) DEPARTMENT HEAD SIGNATURE: <u>Celia Any Jr</u>	DATE:	BUDGET CHANGE <input type="checkbox"/> Required <input type="checkbox"/> Attached	AMOUNT ADDITIONAL FUNDS
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HUMAN RESOURCES DEPARTMENT RECOMMENDATION

<input checked="" type="checkbox"/> Requested CC and CG is Appropriate <u>0.5</u> <input type="checkbox"/> Change Class To <input type="checkbox"/> Change Grade To	COMMENTS	HUMAN RESOURCES DIRECTOR <u>J Bond</u>	DATE <u>11/18/04</u>
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O.M.B RECOMMENDATION / CITY MANAGER APPROVAL

COMMENTS:

RECOMMENDATION <input checked="" type="checkbox"/> Position(s) Recommended <input type="checkbox"/> Position(s) Not Recommended <u>11/19</u>	CHIEF FINANCIAL OFFICER <u>OK! David Armont</u> <u>11-19-04</u>	CITY MANAGER
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